**Invoice Template**

|  |
| --- |
| **CUSTOMER ACCOUNT NO:** |
| **PHONE NO:** |
| **INVOICE DATE:** |
| **ACCOUNT TYPE** **Residential Regular** **Commercial 1-Time** |
|  **FREQUENCY KEY** |
| **AN – Annually 6M – 6 Months****3M – 3 Months M0 – Monthly****B1 – B Monthly WK - Weekly** |

 ** COMPANY NAME/LOGO**

 123 Company Street. City, ST 12345

**TO:**

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

TERMS:

 **PLEASE RETURN THIS PORTION WITH PAYMENT**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **WORK DONE** | **FREQUENCY** | **DESCRIPTION/MATERIAL USED** | **UNIT** | **AMOUNT** |
|  **LAWN MOWING** |  |  |  |  |
|  **EDGING** |  |  |  |  |
|  **WEED CONTROL** |  |  |  |  |
|  **PRUNING/TRIMMING** |  |  |  |  |
|  **FERTILIZING** |  |  |  |  |
|  **SPRING/FALL CLEAN UP** |  |  |  |  |
|  **TREE LOPPING** |  |  |  |  |
|  **GUTTER CLEAN** |  |  |  |  |
|  |  |  |  |  |
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|  |  |  |  |  |
| WIND DIRECTION**N NE E SE S SW W NW**  | WIND SPEED**0-5 6-10 11-15** |  **EQUIPMENT CHARGE** |  |
|  **SUB-TOTAL** |  |
| DATE: | TIME: **A.M. P.M.** |  |  |
|  **TAX** |  |
| TECHNICIAN’S SIGNATURE:  |  **TOTAL** |  |

 ***Thank You!***