**PRESS RELEASE TEMPLATE**

**YOUR**

**LOGO**

**CONTACT INFORMATION:**

**[Company Name]**

**[Contact Name]**

**[Phone Number]**

**[Email Address]**

**FOR IMMEDIATE RELEASE**

**[Headline: {Company/Individual} Presents {Name and/or Description of Event}**

[City, State] – [Company/Individual] will present [Name of Event], taking place at [Location of Event] on [Date], and featuring [performers, guests, showcases, etc.].

[Company/Individual] is proud to bring [Name of Event] to [Location of Event] for [the first time, the tenth year in a row, etc.]. [Name of Event] will [further description of what will take place at event].

[More details about event, including ticket prices, if applicable, and where/how to purchase tickets]

[Quote from performer, guest, previous attendees, critics, etc.]

[Boilerplate about company/individual, event, and/or any prominent performers and/or guests]

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