Salary Verification letter template

Date

Month 2021

RE: VERIFICATION OF SALARY

To TFG (The Foschini Group)

This letter is to inform you that

Employee Full Name ,

ID

since

Employee ID Number Date of Employment

, has been employed by/with

Employer / Company Name

The employee’s current position is

Job Title .

And his/her current salary or wage is R per month (including salary, allowances, travel and overtime).

His/her gross salary for the last 3 months has been:

Current Month

R

1. Month Ago

R

1. Month’s Ago

R

Should you have a questions or need further information, please contact me on the details below.

Sincerely,

Signature

Employer full name & title

Employer Contact Number