**Salary Verification letter template**

 Letter No.

 Date:

**HR MANAGER,**

**XYZ COMPANY LTD.,**

**UK.**

**Subject**: **VERIFICATION OF SALARY**

Hello Sir,

This letter is to inform you that

 ,

ID

since

Employee ID Number Date of Employment

, has been employed by/with

Employ

The employee’s current position is

Job Title .

And his/her current salary or wage is R per month (including salary, allowances, travel and overtime).

Should you have a questions or need further information, please contact me on the details below.

Sincerely,

Signature

Employer full name & title

Employer Contact Number