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| Justin Edwards  Senior Accountant OBJECTIVE: To work for an organization with dedication, commitment and empathetic approach through a genuine desire to assist in demanding situation and challenging environment for growth opportunities. Productive, dynamic and ambitious individual seeking a Senior Accountant position with reputed organization utilizing exceptional customer service and hospitality skills to maximize the satisfaction of directors and increase repute of employer. CONTACT PHONE:  678-555-0103  **Personal Details;** **Date of birth: Passport no. Drive License: Marital Status:** EMAIL:  [someone@example.com](mailto:someone@example.com) | ProFessional qualification 2016:Cost and Management Accountant (CMA) 2014:Masters in Commerce (M.Com) 2013: Completed graduation from CMJ University, Meghalaya 2008: Passed Class XII with Science Stream from S.P high secondary school, Srinagar 2006: Passed Class X from Burn hall school, Srinagar WOrk Experience **AMERICAN EXPRESS:**  Worked as a Senior Accountant   * Financial Reporting which includes Statement of Financial Position, Income Statement, Statement of Cash Flows, Statement of Change in Equity and Subsidiary Notes. * Perform workings for Period Closing Monthly, Quarterly, and Yearly. * Projections relating to Accounts and Cash Flows Monthly, Quarterly, and Yearly. * Supervise Daily Bank reconciliation and Bank Dealings for Clearings on daily basis. * Supervise Petty Cash Matters relating to Disbursements and further Funds Releases. * Independently Managing Purchases & Accounts Payables, Sales & Receivables (Complete Cycle)   KEY SKILLS   * SAP Business One. * Oracle Financial E-Business Application. * Microsoft Office (Including Excel, Word, PowerPoint) * Peach Tree (Complete Accounting Package) * Quick Books and Tally Accounting Software. * Advanced Revelation Integrated Accounting Software, * Complete set of Financial Statements by considering IFRS & IAS. * Financial Structuring, Budgetary Analysis, Cost Control, Standard Costing. * Consolidated financial statements (complex structure groups) * Dealing with banks and find appropriate sources of financing for value addition.   **Continuous Professional Development Participations**   * Income Tax Returns.   **Hobbies and Interest:**   * Travelling * Fashion and Modeling * Sports-cricket, basketball and volleyball * Foreign Trade (Banking Documentation and payments settlements) * Business Development and Success strategies for continuous growth. * Participation in extracurricular, social, and welfare activities in ICMAP. * Special Considerations for Reporting through IFRS & IAS’s. * Event administrator in a fix situation. |  |
|  | CERTIFICATION &TRAINING   * Cost and Management Accountant (CMA) * Masters in Commerce (M.Com) * Diploma in Global Aviation and Hospitality Management from frankfin Pvt. Ltd, * Certificate in First Aid Training * Certificate in Swimming. |  |