# NAME OF GENERAL CONTRACTOR

# SITE -SPECIFIC SAFETY PLAN NAME OF PROJECT

**LOCATION ADDRESS**

# DATE

**I N T R O D U C T I O N**

The Contractor shall have sole and complete responsibility for the implementation of a worksite safety plan and shall take necessary precautions for the health and safety of employees and fully comply with applicable provisions of all sections of 29 CFR 1926-OSHA Construction Industry Safety and Health Standards, 29 CFR 1910-OSHA General Industry Safety and Health Standards, National Fire Protection Association codes, and all standards or codes referred to in the listed document and any other applicable standards.

Due to the changing nature of health and safety regulations, and because new information is constantly becoming available, this plan is subject to change.

***NAME OF CONTRACTOR SITE -SPECIFIC SAFETY PLAN (SSSP)***

***NAME OF PROJECT LOCATION ADDRESS***

*NOTE: Text in italics is instructional in nature and should not be included in a contractor’s published SSSP. Highlighted sections are text that should be modified to meet specific needs.*

 ***STATEMENT OF COMPANY POLICY: WORKPLACE SAFETY AND HEALTH POLICY***

*(Insert Safety Policy Statement here.)*

***THE SITE-SPECIFIC SAFETY PLAN (SSSP)***

Name of Contractor has the project goal of ZERO accidents and ZERO injuries, with work tasks designed to minimize or eliminate hazards to personnel, processes, equipment, and the general public. No worker should ever perform a task that may endanger their own safety and health or that of others.

This SSSP outlines the Environment, Safety, and Health (ES&H) requirements and guidelines developed for Name of Project. These requirements are written to help protect site personnel, visitors, and the general public from exposure to potential E S &H hazards on this job site. There are several plans and actions that are included to ensure that we act to protect the environment, the general public, as well as our workforce during the construction phase of this project. This plan shall be updated if there are major changes to project conditions, situations, or exposures*,* and those revisions shall be noted on the document. An employee acknowledgement form documents that each employee understands the SSSP and will implement these safety and health requirements on this job site.

**SECTION 1: SCOPE OF WORK**

*Insert description of specific contract responsibilities. Briefly describe the scope of work; % remodel, % new construction; and duration of project.)*

*Describe the type of project/facility/# of sq. feet, # stories or max. height of construction; location/neighborhood description; residential, commercial, mixed use community, etc. Describe any unusual site conditions/exposures; include an overview of activities or tasks that subcontractors will perform*.*)*

We are providing construction services for the scope of work as specified in*.* Construction services include the following:

## Section 2: Accident and Incident Investigation

All accidents/incidents are investigated by the Project Superintendent/ Safety Manager. Copies of these incident reports are provided to the METRO and are also reviewed by the METRO Safety during project visits.

# Section 3: Training

Name of Contractor has a comprehensive safety and health training program tailored to the scope of work for this project. All employees receive a project safety orientation upon assignment to the project. Topics include but are not limited to:

* F*all Protection*
* *Scaffold Safety*
* *Ladder Safety*
* *Hazard Communication*
* *Housekeeping*
* *Lock Out/ Tag Out*

Training records are maintained electronically and/or on site in the job site office. Should OSHA visit our job site, these training records are one indication of our implementation of an active safety program on this site.

“All hands” safety meetings are scheduled to review safety inspections, findings, and corrective actions taken; critical safety procedures, discuss recent workplace incidents, and to celebrate safety milestones. The Project Manager/Superintendent should schedule routine “all hands” meetings in advance or set a regular date/time to be sure that all workers can plan to attend this safety meeting. Records of these meetings are on file in the job site office with attached attendance sheets.

Contractor shall conduct a project specific safety orientation for all Subcontractor personnel who work on the project.

Contractor shall conduct a pre-mobilization safety meeting with each trade prior to the trade

# Section 4: Occupational Health

### Medical Services

The following clinic and/or hospital provide emergency medical treatment to workers injured on this job.

*Facility Name and Location Address + Telephone #.*

### Emergency Medical Response

The Contractor displays posters with emergency telephone numbers and locations of emergency facilities in visible locations and at selected phone locations throughout the project area (including subcontractor facilities). The following information is provided:

* *Hospital name, location, and number (consistent with selected medical treatment facilities)*
* *Physician name, location, and number (consistent with selected medical treatment facilities)*
* *Police department name, location, and number*
* *Fire department name, location, and number*

Medical Monitoring

Potential health hazards associated with this project require implementation of the following medical monitoring has been established (if necessary)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Labor Classification |  | Monitor for |  |  | Comments |
| All employees |  | Hearing |  |  | Pre-employment, annual, and exit exams |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

# Section 6: Site Specific Safety Plan

*These OSHA standards listed below should be included in your SSSP if they are applicable to your scope of work. Included in each element are questions that if applicable should be answered according to your company’s safety policies.*

* Section 6A: Hazard Communication Standard
	1. Is there a list of hazardous substances used in your workplace and an MSDS readily available for each hazardous substance used?
	2. Is there an employee training program for hazardous substances that includes:
		1. an explanation of what an MSDS is and how to use and obtain one;
		2. MSDS contents for each hazardous substance or class of substances;
* Section 6B: Housekeeper
1. Are all worksites clean, sanitary and orderly?
2. Are work surfaces kept dry and appropriate means taken to assure the surfaces are slip-resistant?
* Section 6C: Hand and Power
1. Are grinders, saws and similar equipment provided with appropriate safety guards?
2. Are power tools used with proper shields, guards, or attachments, as recommended by the manufacturer?

Appendix C

#### <Accident Investigation Report Template>

**<**Title Page: include name, date of the incident, location, and jurisdictional unit of accident.**>**

*Example:*

#### <Treetop Fire Burn Injury Accident Investigation Report

*<picture here>*

Insert Date

#### Investigation Team:

**<** Include name, job title, company name, and team role for each team member. Include a signature and date line for the Team Leader at a minimum.>

*Example:*

***Investigative Team:***

|  |  |  |
| --- | --- | --- |
| *\_\_\_ \_ \_ \_ \_ \_ NAME**Company* |  | *\_\_\_ \_ \_\_ Date* |
| *Title* |  |  |
|  |  |  |

#### Executive Summary:

< A brief narrative of the facts involving the accident including dates, locations, times, name of incident, jurisdiction(s), number of individuals involved, etc. Names of injured personnel or personnel involved in the accident are not to be included in this report (reference them by position)